

ST. TERESA OPEN CATHOLIC SEMINARY ADMISSION

Application Procedures and Materials

An application to St. Teresa Open Catholic Seminary (STOCS) is considered complete when all of the following have been received?

1. Application form
2. Application fee of \$50
3. Autobiographical essay (500 to 1000 words, as described on the application form)
4. Current resume or curriculum vitae, including both education and work experience.
5. Four letters of recommendation these letters must bear an original signature, so electronically transmitted letters are not acceptable.
6. Official transcripts from all educational institutions attended post-high school, whether or not a certificate, diploma, or degree was received.
7. Certification for Clinical Pastoral Education if already completed.
8. Certification for Board Certified Chaplaincy if already completed.

All materials should be sent to:

Ms. Francesca Amorosino
St. Teresa Open Catholic Seminary
8389 Baker Avenue #54
Rancho Cucamonga, CA 91730

If an application is also being made to the Claremont School of Theology for admission to their Master of Arts or Master of Divinity programs, letters of recommendation may be used for both applications, but each school must receive a complete set of official transcripts.

Once all application materials have been received, the applicant will be contacted to arrange an interview with the Vice President of Academics either in person or by video conference.

Application Deadlines

Completed applications for the Fall Semester must be received by July 15.

Completed applications for the Spring Semester must be received by December 1.

Please consult with CST for deadlines for admission to their M.A. or M.Div. programs.

Student Records and the Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act of 1974, also known as the Buckley Amendment, (a) establishes a post-secondary student's general right to inspect and review his or her education records, and (b) generally prohibits outside parties from obtaining the information contained in such records without the student's written consent. A detailed statement covering specific categories of student records and a student's rights and restrictions governing access to such records is on files in the STOCS office.

**ST. TERESA OPEN CATHOLIC SEMINARY
APPLICATION FOR ADMISSION**

8389 Baker Avenue, #54
Rancho Cucamonga, CA 91730
(800) 790-9739

Which programs are you applying for: Holy Orders Lay Leadership/Chaplaincy

Educational goals: STB to MDiv STB only M.A. degrees

I am applying for admission for _____ Fall _____ Spring

Name: _____ Date: _____
(Last) (First) (Middle)

Place of Birth: _____ Age: _____ Date of Birth: _____

Marital Status _____ Single _____ Married _____ Partnered _____ Divorced _____ Widowed

Social Security Number: _____

Home Address: _____

Mailing Address (if different from above): _____

Home Telephone: _____ Cell Phone: _____

Primary Email: _____ Business Email: _____

Current Occupation: _____ Date Started: _____

Employer Name: _____ Business Ph. No: _____

Business Address: _____

Spouse/Partner's Name: _____

Spouse/Partner's Employment Status: _____

Children's Names and Ages: _____

Religious Affiliation Faith of Origin: _____

Current Religious Affiliation: _____

Name of Current Faith Community: _____

How Long: _____ Pastor's Name: _____

Denomination or Jurisdiction: _____

Name of Bishop/Ecclesiastical Leader: _____

Ordination Status:

Minister Date: _____ Denomination or Jurisdiction: _____

Minor Orders Date: _____ Denomination or Jurisdiction: _____

Bishop's Name: _____

Diaconate Date: _____ Denomination or Jurisdiction: _____

Bishop's Name: _____

Priesthood Date: _____ Denomination or Jurisdiction: _____

Bishop's Name: _____

Episcopacy Date: _____ Denomination of Jurisdiction: _____

Primary Consecrator: _____

Co-consecrators: _____

Clinical Pastoral Education

I have already taken CPE Number of units completed: _____ When? _____

Name of Clinical Supervisor: _____

Emergency Contacts

In the event of a medical/health emergency, whom should we contact?

Name: _____ Relationship: _____

All contact numbers: _____

In the event of a general emergency, whom should we contact (if different from above)?

Name: _____ Relationship: _____

All contact numbers: _____

The following items are required for admission.

1. This application and a nonrefundable application fee of \$50, payable to St. Teresa Open Catholic Seminary (bank will not accept initials) _____Included _____Date will be sent.
2. Official, sealed transcripts of all post-high school education, including CPE and Board Certification _____Included _____Date will be sent.
3. Letters of recommendation in support of your application. One must be your current bishop (for Candidates of Holy Orders) or pastor (for lay leadership/chaplaincy). The letters should focus on your character, your promise and skills for lay or ordained ministry, and your abilities to do graduate-level work. These letters must have original ("wet") signatures – facsimiles cannot be accepted. _____Included _____Date will be sent.
4. A recent photograph (optional)
5. Resume or curriculum vitae _____Included _____Date will be sent.
6. An autobiographical sketch of 500 to 1,000 words in which you explain why you are interested in a theological education and what you hope your experience at STOCS will provide for you. Please include any previous or current experience in ministry, and the type of ministry for which you hope to prepare. _____Included _____Date will be sent.

Please mail admission packet to:

Ms. Francesca Amorosino
St. Teresa Open Catholic Seminary
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Rancho Cucamonga, CA 91730